

Parenting Education



Registration Form

To register for the *Parenting Education* training workshop, please complete this form and either mail (121 Mosher Road, Glenmont, New York 12077-4202) or fax (518-427-9718) it to Patricia King of Hudson River Center for Program Development, Inc.

- Registration forms must be received at least one week prior to training.
 - Space is limited and will be assigned on a first come/first serve basis.
 - Your attendance will be confirmed upon receipt of purchase order or payment.
- Please note that *Parenting Education* was developed with funds provided by the New York State Education Department, under William F. Goodling Even Start

Family Literacy Programs Statute. Therefore, the registration fee for staff members of currently funded New York State Even Start Family Literacy programs is waived.

- Once your participation is confirmed, Hudson River Center will send you a logistical information sheet that will include lodging recommendations and driving directions. You must make your own hotel reservations.
- If you must cancel your registration, please contact Hudson River Center (518-432-4005) as soon as possible. Cancellations received five working days prior to the commencement of the training will be issued a full refund. No refunds can be issued for cancellations received after this time.

Name _____ Title _____

Even Start Partnership Name _____ Partnership # (e.g., NY00) _____

Agency _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____ Fax (____) _____ Email _____

Workshop Dates: _____ Location: _____

Registration and Payment (check one)

- I am a staff member of a currently funded NYS Even Start Family Literacy program.
- I am faxing a purchase order with my registration form.
- I will mail a check or money order in the amount of \$325 so that it arrives at Hudson River Center at least seven days prior to training.
- I will call Hudson River Center at (518) 432-4005 to discuss other payment arrangements.

I understand that my registration will not be processed unless space is available at the training and payment arrangements have been finalized. I will receive confirmation and logistical information about the training once my registration is processed. I understand that I must handle my own hotel reservations and evening meals. I further understand that I must attend all three days of training to receive my certificate of completion.

Signature: _____

Date: _____